David Ross Education Trust
Broadening Horizons

Risk Assessment Pro Forma

LEADERSHIP INFORMATION

ROLE	NAME	CONTACT DETAILS
Principal	Melanie Capes	mcapes@ingoldsbyacademy.co.uk
Designated Safeguarding Lead	Jeanette Glendinning	glendinning@ingoldsbyacademy.co.uk
PREVENT Lead	Jeanette Glendinning	glendinning@ingoldsbyacademy.co.uk
Local PREVENT Police Officer	Contact not available	
PREVENT Schools Officer (if applicable)	n/a	

REVIEW TIMETABLE

Date of Review	Review Completed by:	Comments
30/09/25	1. M Capes 2.J Glendinning 3.	We looked at the new Safeguarding intranet page. The risk is
01/09/26	1. M Capes 2.J Glendinning	Invacuation complete. Review dates. British values update
New row for third review DD/MM/YYY ➢ *If more reviews are completed, then add more row*	1. 2. 3.	

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Current National Threat Level	SUBSTANTIAL

Threat levels
There are 5 levels of threat:

- low - an attack is highly unlikely
- moderate - an attack is possible but not likely
- substantial - an attack is likely
- severe - an attack is highly likely
- critical - an attack is highly likely in the near future

Point of note	Summary	Existing Controls	Vulnerability	Action to remove vulnerability	Owner	Deadline (DD/MM/YYYY)	Risk Rating
STRATEGY OBJECTIVE ONE: LEADERSHIP For all specified authorities, we expect that those in leadership positions: • establish or use existing mechanisms for understanding the risk of radicalisation • ensure staff understand the risk and build the capabilities to deal with it • communicate and promote the importance of the duty; and • ensure staff implement the duty effectively.							
The school must	Schools do not have a clear referral policy and	*Staff should identify a PREVENT SPOC as well as identifying other colleagues*	*Are staff clear about who leads on PREVENT*	New staff complete PREVENT Training online	JG	01/10/26	3

identify a Single Point of Contact for staff to raise concerns and report issues	process in place regarding safeguarding and PREVENT concerns. PREVENT concerns are not clearly identified and monitored.	*available to support safeguarding strategy.*	*concerns and how this may differ from other safeguarding responsibilities?*				
Leadership	Leaders within the organisation do not understand the requirements of the Prevent Statutory Duty or the risks faced by the organisation and the Duty is not managed or enabled at a sufficiently senior level. The result is that the organisation does not attach sufficient priority to Prevent	*Staff are clearly signposted to resources and these are covered in their training: What are the signs of radicalisation? | ACT Early Our Safeguarding appendix also covers the referral process for staff.*	Leaders remaining up to date on current procedures.	Review of both Lincolnshire page and DRET safeguarding resources.	JG/ MC	Ongoing- MC to attend face to face PREVENT training this year	3

	Action plans (or does not have one) and therefore action to mitigate risks and meet the requirements of the Duty are not effective.						
Local issues	Schools are not aware of contextual PREVENT Concerns and are not able to respond to specific risks posed. Staff are not able to identify local risks regarding extremism and radicalisation. Content delivered to students regarding extremism and radicalisation does not reflect national or local risks.	*INSET training brings awareness of local context to staff* *Ingoldsby contributes to community cohesion by fostering shared values, promoting inclusion, and connecting diverse groups through inclusive activities, extended services, and community engagement with agencies such as food banks, the church*	*County Lines is a particular issue in Lincolnshire.* *Current issues of the notional flag being used as a sign of anti-immigration*	*Awareness of pupils who maybe have social media presence/ access, changes in behaviour and home context shared with staff at INSET training.* Assembly- our Ingoldsby Family	JG	31/12/26	2

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STRATEGY OBJECTIVE TWO: WORKING IN PARTNERSHIP Prevent work depends on effective partnership. To demonstrate effective compliance with the duty, specified authorities must demonstrate evidence of productive co-operation, in particular with local Prevent co-ordinators, the police and local authorities, and co-ordination through existing multi-agency forums, for example Community Safety Partnerships.							
Partnership	The organisation does not establish effective partnerships with organisations such as the Local Authority, Police Prevent Team, DfE Regional Coordinator and others. The result is that the organisation is not fully appraised of national and local risks and does not have access to developing good practice advice or supportive peer networks.	*Police contact for Lincolnshire: 101, 0800 789 321 or 999 01522 885350* *prevent@lincs.pnn.police.uk* *Our local policing team:* *Inspector* *Mark Hillson* *Sergeant* *Lee Mayfield* *Sergeant* *Victoria Baker-Hussain* *Police Constable* *Mark Barr*	Little contact with community police team	Arrange community police event	CF/ JG	02/27	4

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Channel Panel	The organisation does not have an effective working relationship with the Channel Panel, and this may cause delays in the effective reporting of concerns. Staff have a limited understanding of the Channel Panel process and the support available to vulnerable people.	*SPOC- Mel Capes/ Jeanette Glendinning* *In Lincolnshire, the Channel Panel is chaired by **Lincolnshire County Council** and includes representatives from the police, health, education, and other sectors to provide support to individuals vulnerable to radicalisation: Chris Cook*	Difficulty accessing information	Minutes can be found here: Agenda for Lincolnshire Police and Crime Panel on Friday, 6th June, 2025, 11.00 am	JG/ MC	31/12/26	
Engagement with Parents	Parents are not aware of the risks posed by extremism and radicalisation. Parents are unable to identify vulnerabilities or risk factors in relation to PREVENT and Radicalisation.	*Safeguarding spotlight in newsletter to parents includes contextual PREVENT concerns*			MC	Ongoing	3

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	Parents failed to report concerns to school regarding local or individual related PREVENT concerns.						
STRATEGY OBJECTIVE THREE: APPROPRIATE CAPBABILITIES Frontline staff who engage with the public should understand what radicalisation means and why people may be vulnerable to being drawn into terrorism as a consequence of it. They need to be aware of what we mean by the term "extremism" and the relationship between extremism and terrorism. Staff need to know what measures are available to prevent people from becoming drawn into terrorism and how to challenge the extremist ideology that can be associated with it. They need to understand how to obtain support for people who may be being exploited by radicalising influences. All specified authorities subject to the duty will need to ensure they provide appropriate training for staff involved in the implementation of this duty. Such training is now widely available.							
Staff Training	Staff are not aware of the factors that make people vulnerable to radicalisation and terrorism and are unable to recognise the signs of vulnerability and therefore are unable or unwilling to refer concerns.	*Specific training delivered to staff regarding extremism and radicalisation logged in training log* *Certificates in staff files.* *Bullying/ unkindness/ racist/ homophobic log.*			All staff	Ongoing	2

	Leaders and staff feel unable or unwilling to challenge extremist narratives or exemplify British Values throughout the organisation. Staff are unclear on how to deal with or refer concerns resulting in individuals not being supported and potentially radicalisation remaining unchecked.	*PSHE curriculum and RE curriculum supports and promotes tolerance and respect.*					
Promoting British Values	The school does not have a culture and ethos where British Values are celebrated, which leads to a culture of disrespect and intolerance and where tensions are allowed to flourish.	*PSHE curriculum and RE curriculum supports and promotes tolerance and respect.* *Warm relationship support pupil reporting alongside:* • *Worry monsters*	New display- links to practice Assembly links		All staff	Ongoing	4

	Staff and learners do not understand BV (or feel confident about) and extremist views and narratives are allowed to flourish unchallenged.	• *Opportunity to make appointment with the principal* • *Pupil voice.* *British values are embedded in the curriculum by integrating lessons on democracy, the rule of law, individual liberty, and mutual respect and tolerance across subjects like history, citizenship, and PSHE, and through practical school structures such as school councils. This is achieved by teaching about historical democratic movements, exploring the consequences of breaking the law, encouraging individual expression within legal boundaries, and fostering respect for different cultures through*					

		assemblies, diverse celebratory events, and inclusive classroom discussions					
Campus Security	The organisation does not have sufficient security of its premises and learners are targeted by individuals or groups seeking to share their extremist views or endanger their personal safety. Charities are allowed on campus without effective checks or charitable collections are inadvertently diverted to inappropriate or unlawful causes. On site dangerous or hazardous substances	*Procedures in place to ensure all campuses are secure:* *Secure Gate* *Walkie Talkies* *Morning walkie talkie check* *Lockdown practices* *Registers* *All visitors must provide DBS and identification. Allowed access through appointment only and supervised by staff.*	Range of scenarios practiced	Invacuation planned Term 1	AM MC	21/9/26	3

	are not kept secure and are allowed into the possession of individuals or groups seeking to use them unlawfully.						
STRATEGY OBJECTIVE FOUR: MONITORING All specified authorities must comply with this duty and will be expected to maintain appropriate records to show compliance with their responsibilities and provide reports when requested.							
Online Safety	Extremist organisations can radicalise students online and encourage them to commit acts of violence or incite others to commit acts of violence as 'lone actors'. Learners (and staff) are able to access unlawful radicalising material which promotes prescribed terrorist groups.	*Organisation IT Acceptable use Policy references the Prevent Duty Act.* *SENSO alert system in place to monitor filtering systems. Checked by principal.* *Pupils are aware of the senso system. Ideally reactions are in real-time.* *Online safety features prominently through pastoral sessions and PHSE.*	Being aware of pupils usage of technology	Survey on child use of technology	MC/JG	31/11/26	3

Speakers and Events	Extremist organisations are given a platform to radicalise young people because the organisation has ineffective processes in the place for vetting speakers and events. Inappropriate or extremist materials are shared with learners (face to face or via weblinks) because insufficient checks are made of external speakers and materials that they promote or share.	*All visitors must provide DBS and identification. Allowed access through appointment only and supervised by staff.* *REQUEST FOR VISITING SPEAKER APPROVAL.docx*	Sharing materials and Ras with staff	Create and share with staff Visiting Speaker RA including social media check.	JG/ MC	Ongoing	3
	The organisation does not provide effective welfare and pastoral	CASY Counselling 7 courses planned in budget per year. Pastoral check ins with MC	How are pupils of the processes?	Pupils create poster to share support available to pupils	JG/ CS	Ongoing	4

Welfare and Pastoral Care	support which results in learners (and staff) being unsupported and the risk of vulnerabilities being exploited. Welfare & learner support is inadequately signposted or needs are not identified either early enough or often enough to allow learners to access welfare/learner support.	Worry monsters for sharing worries subtly.					
Prayer and Faith Facilities	Requirements of learners (or staff) requiring faith support or the use of facilities are not met by the organisation resulting in individuals seeking	*Not currently in place due to lack of demand.* *If needed outdoor office would be provided.*					2

	external support of unknown suitability. Facilities (either prayer rooms or quiet space type facilities) provided are not effectively managed or supervised and become ungoverned spaces where radicalising, inappropriate or dangerous activities can take place.						

Risk Rating			
Likelihood of occurrence For each issue/occurrence, determine the likelihood it will occur	High (3) Likely to occur sometime	Impact of Harm For each issue/occurrence, determine the potential impact of harm.	High (3) Causes physical or mental harm
	Medium (2) May occur sometime		Medium (2) Causes discomfort
	Low (1) Unlikely to occur		Low (1) None or trivial